

# Xenia Band Boosters Communicator

June 2008

Volume 2, Issue 6



## New Officers Announcement

Thank you to those who participated in the election of our officers. The President, Vice-President, and Treasurer positions were voted in unopposed. The Secretary position was won by one vote. Congratulations to Tom Gross, Scott Purdin, Herb Morris, and Jodi Craig.

## Upcoming Events

### June 10

Band Booster Meeting – **Please note time change**

Time: 7:30PM

Location: XHS Band Room

All parents are encouraged to attend

### June 10

Band Booster – **Please note date, time and location change**

Executive Board Meeting

Time: 6PM

Location: XHS Band Room

All officers and chairpersons are encouraged to attend

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### 2008-2009 XBB Executive Board

President:  
Tom Gross..... (937) 376-2270  
Vice President:  
Scott Purdin..... (937) 376-9793  
Treasurer:  
Herb Morris..... (937) 372-7508  
Secretary:  
Jodi e Craig..... (937) 862-8689

### Contact the Boosters

Xeniabandbooster@yahoo.com

Xenia Band Boosters  
P.O. Box 268  
Xenia, OH 45385-0268

<http://www.xeniaband.org>

Please go to the website for updates regarding motorcycle event dates, car washes and other fundraising opportunities you will have to pay off your band fees and trip expenses.

## The New Motorcycle has arrived...

On Saturday, May 17 the motorcycle was taken to the first event. We were at Buckminns for their Dayton American Veteran Day celebration.

We raised \$285 in sales and we had four student selling tickets that day. It was a successful event!!!!!!!!!!!!!!!!!!!!!!

If you don't have the funds to pay band fees and trips, now is the time to raise the money through motorcycle raffle ticket sales. Please contact Motorcycle chairperson, Cindy Bennett to purchase tickets.

NO personal tickets will be allowed to be sold during event sales.



## **STUDENT/PARENT MOTORCYCLE FUNDRAISER RULES & RESPONSIBILITIES**

We would like for all parents to work a minimum of two events either as Event Coordinator or Ticket Seller during this six month selling event.

All students should sign up for multiple events.

Tickets sales (whether personal sales or event sales) will be 60/40 split. 60% to general fund and 40% to student account. Some events will be general fund sales only. Monthly Event Coordinator to mark which events are general fund sales only.

All personal sale tickets are to be checked out through Ticket Coordinator and returned to Ticket Coordinator ONLY.

Only 50 personal sale tickets can be checked out at one time. You will be given a receipt for amount of tickets sold and amount of credit to be given to your student account. Once those are sold and turned in to Ticket Coordinator, 50 more may be checked out.

Personal sale tickets to be sold on own time. **NO** personal sale tickets are to be sold at events.

When signed up to sell tickets at an event, tickets will be checked out to you through Event Coordinator and all money, sold and unsold tickets to be returned to Event Coordinator during and at end of event. You will be given a receipt for amount of tickets sold and amount of credit to be given to your student account before you leave the event.

Event Coordinator (see responsibilities on next page) will **NOT** sell tickets at event they are working. Event Coordinator will get 10% of tickets sales sold during time they worked said event.

You must be signed up either as Event Coordinator or Ticket Seller in order to work event. Contact Monthly Coordinator to sign up for event. Events for each month will be posted in the newsletter. An email will be sent out by Monthly Coordinator for any events that arise after newsletter is printed.

See Newsletter for name of Monthly Coordinator and Ticket Coordinator.

All personal sale tickets must be turned in to Ticket Coordinator by October 4, 2008. All personal sale tickets will end on that date. Any tickets not turned in by this date will be charged to your account.

Last two home games in October ticket sales will be 100% general fund. If you sign up as Event Coordinator or Ticket Seller, entire amount of ticket sales will go to general fund ONLY.

## **EVENT COORDINATOR RESPONSIBILITIES**

Must sign up through Monthly Coordinator to work as Event Coordinator.

Night before event, you will pick up tickets from Ticket Coordinator and cash box with set amount of change.

Arrive 15 minutes prior to start of said event to set up. Make sure all supplies are accounted for. Clip boards, receipt book, vests, etc. (Monthly Coordinator will be responsible for having motorcycle at event on time and picked up at end of event)

If change is needed, Ticket Seller will go through you to get change.

Make sure Tickets Sellers are accounted for and assign each a set amount of tickets. NO personal tickets to be sold at event.

Ticket Sellers will be turning in ticket stubs and money during event. You will keep a running total of each Ticket Sellers sales.

Before any Ticket Seller leaves event, make sure all money, sold and unsold tickets are returned to you. Give Ticket Seller receipt of their tickets sold and amount to be credited to account.

At end of event, you will make sure all money, tickets and cash box change are accounted for. Everything is to be returned to Ticket Coordinator no later than day after event.

Ticket Coordinator will verify and give you receipt for 10% of ticket sales to be credited to your account. Event Coordinator will get 10% of tickets sold during time you worked said event.

## **TICKET SELLER RESPONSIBILITIES**

Must sign up through Monthly Coordinator to work as Ticket Seller.

NO personal tickets sold during event sales.

Check out tickets for event through Event Coordinator.

Turn in stubs and money during and at end event.

At end of event, turn in all money, stubs and unsold tickets to Event Coordinator. Event Coordinator will give you receipt for tickets sold.